



Welcome to our office

Where did you hear about us?
Yellow Pages (YP) Newspaper (NP) Website (WS)
Friend or Family (FF) Physician Referral (PR)
Other (OT)

OFFICE USE ONLY
Physician:
Approved by:
Date:

NEW PATIENT INFORMATION (Complete if different from billing party)

Name First Middle Last
Address
City State Country Zip Phone #
Birthdate Sex M or F Race Marital Status S M W D
Social Security # Employer
Address of Employer Work Phone #
May we contact you at work? Y N By E-Mail Y N E-Mail Address
Emergency Contact Name Emerg. Phone #
Relationship to billing party

Guarantor/Responsible Party

Name First Middle Last
Address
City State Zip Phone #
Birthdate Sex M or F Marital Status S M W D
Social Security # Driver's License #
Place of employment Work Phone #

OTHER INFORMATION

Name and address of nearest relative not living with you
Address City State Zip Phone #

If you are currently under another physician's care, please list:

Name
Address City State Zip

Whom may we thank for referring you to us?

INSURANCE

1. Primary Insurance Company Name
Group # Policy Member #
Subscriber Name Subscriber Birthdate Sex M or F Social Security #
Subscriber Employer and Address

2. Secondary/Supplemental Insurance Name
Group # Policy/Member #
Subscriber Name Subscriber Birthdate Sex M or F Social Security #
Subscriber Employer and Address

Please note whomever brings a child in to be seen is responsible for payment at time of service unless prior arrangements have been made.
It is the custodial parent's responsibility to arrange reimbursement from a non-custodial parent.
By signing below I hereby give my consent for Holston Medical Group to treat my minor child, under 18 years of age

INSURANCE AUTHORIZATION AND ASSIGNMENT:

I understand that I am financially responsible for any medical service at time of service. I authorize my insurance carrier to pay to Holston Medical Group any assigned claims filed by them and authorization for release of medical information requested by my insurance company. For Medicare beneficiaries: I request payment of authorized Medigap benefits be made to me or on my behalf to Holston Medical Group and medical information about me to be released to my Medigap insurer.

Date Signature



MRN: _____

Date Received: _____

ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

By signing this document, I acknowledge that I have reviewed and/or received a copy of the *Notice of Privacy Practices*, which provides a more complete description of how my protected health information (PHI) may be used or disclosed. I understand that Holston Medical Group (HMG) reserves the right to change their notice and information practices and that I may view a copy of the current *Notice* on HMG's website, www.holstonmedicalgroup.com/hipaa, in any of their offices, or by a request in writing.

I also understand that Holston Medical Group participates in the OnePartner Health Information Exchange (OnePartner HIE) and may make my medical information available electronically or may electronically transmit my medical information to a third party, in order to fulfill provider obligations to release my medical information in the future.

Print Patient Name

Patient Date of Birth

Patient Signature (if applicable)

Date

Authorized Representative Signature

Relationship to Patient

I understand that my Protected Health Information (PHI) will only be verbally communicated to those individuals listed below and no paper copies of my PHI will be provided without my signature on an *Authorization for Release of Individually Identifiable Health Information* form. I understand that some information may be considered sensitive, including but not limited to pregnancy test results, testing for sexually transmitted infections, Urine Drug Screen results, laboratory test results, medication, or information discussed during an office visit. The individuals listed below, will be required to provide the last four (4) digits of my Social Security Number, along with my date-of-birth, before any information will be discussed with them.

List the individual(s) that you want protected health information verbally discussed with:

Name	Phone Number	Name	Phone Number

FOR INTERNAL USE ONLY:

Reason Acknowledgement Could Not Be Obtained: _____

Employee Signature

Date

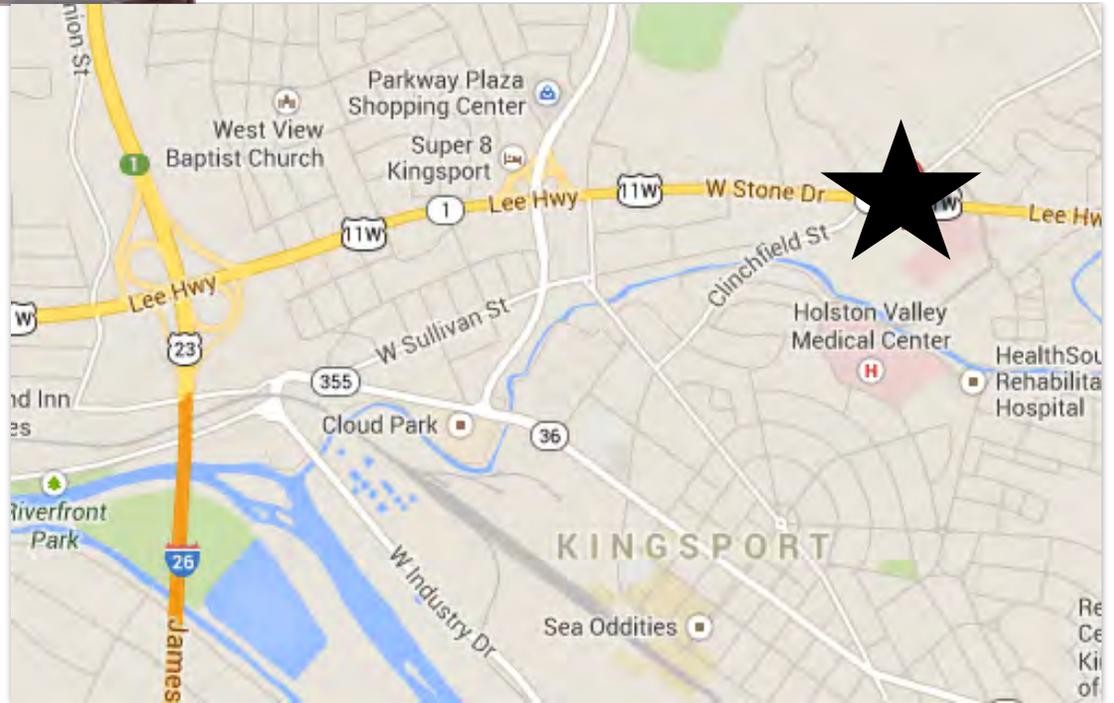
Holston Medical Group complies with applicable Federal civil laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Holston Medical Group does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Attention: If you need language or translation services, please ask to speak with the Office Manager.

Atención: Si necesita servicios de idioma o traducción, solicite hablar con el Gerente de Oficina



HMG Medical Plaza
105 West Stone Drive, Kingsport, TN



Sapling Grove Professional Building
240 Medical Park Blvd, Bristol, TN

